



	Approve METRO SA			Approve OUTER SA			Approve INTERSTATE		
BROCHURES	By	Std	Cello	By	Std	Cello	By	Std	Cello
A4 Portrait	2pm	1 Day	1 Day	12pm	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
A4 Landscape	2pm	1 Day	1 Day	12pm	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
4pg Long Edge	2pm	1 Day	1 Day	12pm	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
4pg Short Edge	2pm	1 Day	1 Day	12pm	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
4pg Square	2pm	1 Day	1-2 Days	12pm	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
4pg Large Square	12pm	1 Day	1-2 Days	10am	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
6pg Square	12pm	1 Day	1-2 Days	10am	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
6pg A4	12pm	1 Day	1-2 Days	10am	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
4pg Long Edge	12pm	1 Day	1-2 Days	10am	1 Day	1-2 Days	10am	Up to 3 Days	Up to 3 Days
DL / A5 / A6 FLYERS									
<1,000	2pm	1 Day	2 Days	12pm	1 Day	2 Days	10am	Up to 2 Days	Up to 3 Days
1,000 - 5,000	2pm	2 Days	3 Days	12pm	2 Days	3 Days	10am	Up to 3 Days	Up to 4 Days
5,000 - 10,000	2pm	3 Days	4 Days	12pm	3 Days	4 Days	10am	Up to 4 Days	Up to 5 Days
4pg folded DL QTY <1,000	2pm	2 Days	3 Days	12pm	2 Days	3 Days	10am	Up to 3 Days	Up to 4 Days
4pg folded DL QTY >1,000	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
6pg folded DL QTY <1,000	2pm	3 Days	4 Days	12pm	3 Days	4 Days	10am	Up to 4 Days	Up to 5 Days
6pg folded DL QTY >1,000	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
BOOKS									
<12pg QTY <100	2pm	2 Days	3 Days	12pm	2 Days	3 Days	10am	Up to 3 Days	Up to 4 Days
>12pg QTY >100	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
Special Stock/Finish	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
Perfect Bound	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
Spiral	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
STATIONERY									
Business Cards QTY <1,000	2pm	2 Days	3 Days	12pm	2 Days	3 Days	10am	Up to 3 Days	Up to 4 Days
Business Cards QTY >1,000	2pm	3 Days	4 Days	12pm	3 Days	4 Days	10am	Up to 4 Days	Up to 5 Days
Special Stock / Finish / Duplex	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
Letterheads QTY <1,000	2pm	2 Days	3 Days	12pm	2 Days	3 Days	10am	Up to 3 Days	Up to 4 Days
Letterheads 1,000 - 5,000	2pm	3 Days	4 Days	12pm	3 Days	4 Days	10am	Up to 4 Days	Up to 5 Days
Letterheads QTY <5,000	2pm	5 Days	6 Days	12pm	5 Days	6 Days	10am	Up to 6 Days	Up to 7 Days
OUTSOURCED									
Outsourced Jobs	2pm	Custom	Custom	12pm	Custom	Custom	10am	Custom	Custom
Encapsulated Jobs	2pm	3 Days	4 Days	12pm	3 Days	4 Days	10am	Up to 4 Days	Up to 5 Days

NOTES

All delivery times are intended as a guide only and may vary depending on on seasonal work load, stock availability and other unforeseen mechanical issues. Interstate deliveries may take longer due to unforeseen and unavoidable delays with external courier services. Delivery times are calculated including business days only. No deliveries on weekends and public holidays.